**Exams Guidance**

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Information For Students & Parents

Examinations can be a stressful time for all of the family, not just the student actually taking the examination.

In this section you’ll find all of the official information from JCQ that is given to students every year.

We ask parents to please ensure that you:

* Ensure that your child attends school regularly and on time.
* Check your child’s examination timetable and ensure they understand when their exam is taking place. If an exam is missed your child will not be awarded any marks for that exam.
* Read your child’s copy of the Summer Examination Timetable.
* Contact school if you have any concerns.

Revision

Students will have many deadlines to meet during this year. You can help your child by:

* Provide them with a quiet place to study.
* Make sure they take regular breaks.
* Ensure that they eat healthy food and drink plenty of water.
* Ensure that they go to bed at a reasonable time and get enough sleep.
* You can contact your child’s teacher if you wish to discuss any exam related issues.

Certificates

Certificates from previous years: In accordance with the JCQ regulations certificates from previous years are not held for longer than 12 months after they are awarded. If you have lost, misplaced or did not collect certificates then you must approach the individual awarding bodies for replacements. We cannot do this for you, it is on an individual basis.

Exam Board Information

* [Information for Candidates](https://www.jcq.org.uk/exams-office/information-for-candidates-documents)
* [Exam room Posters](https://www.jcq.org.uk/exams-office/exam-room-posters)
* [AQA Privacy notice](https://www.aqa.org.uk/about-us/privacy-notice)
* [OCR Candidate Privacy Policy](https://www.ocr.org.uk/about/our-policies/website-policies/privacy-policy/candidate-privacy-policy/)
* [Pearson Information for candidates - Privacy notice](https://qualifications.pearson.com/content/dam/pdf/Support/Centre%20administration/information-for-candidates-privacy-notice.pdf)